



The Cabin Crew Out of School Club Behaviour Management Policy

The Cabin Crew Out of School Club uses effective behaviour management strategies to promote the welfare and enjoyment of children attending the Club. Working in partnership with parents, we aim to manage behaviour using clear, consistent and positive strategies. The Club rules are clearly displayed at every session, and are discussed regularly.

In The Cabin Crew we have a named person who has overall responsibility for supporting and promoting positive behaviour. They are responsible for keeping up to date with legislation, research and current thinking regarding promoting positive behaviour and on handling children's behaviour where it may require additional support. A support assistant works with the Co-ordinator.

Behaviour Support Co-ordinator - Lynne Newson.
Behaviour Support Assistant - Lynne Bright.

Whilst at The Cabin Crew Out of School Club we expect children to:

- Use socially acceptable language and behaviour.
- Comply with the 'Club Values' which are compiled in association with the children attending the club.
- Respect one another, accepting differences of race, gender, ability, age and religion.
- Develop their independence by maintaining self-discipline.

We expect staff to:

- Provide a positive role model of behaviour by treating children, parents and one another with friendliness, care and courtesy.
- Reward positive behaviour.
- Provide resources that are based on childrens' interests and needs.
- Manage the balance between the need to offer risk and the need to keep children safe from harm.
- Familiarise themselves with the clubs Behaviour and Play policies and the 'Traffic Light' management system.
- Always carry a 'Walkie Talkie' when outside the Cabin Crew building.

Encouraging positive behaviour

At The Cabin Crew Out of School Club positive behaviour is encouraged by:

- Staff acting as positive role models
- Recognising appropriate behaviour by praising the child and adding their name to the 'Well Done' board.
- Informing parents about individual achievements.
- Offering a variety of play opportunities and experiences to meet the needs of children attending the Club, including tasks and responsibilities for the older children.

It is inevitable that as children develop and learn, there are times when they need support and guidance to understand that their behaviour is not acceptable. Staff at the Club will try to determine the cause or triggers of the inappropriate behaviour to prevent the situation from recurring.

Dealing with inappropriate behaviour

- We use the 'Traffic Light' strategy to encourage and support positive behaviour management. (see attached).
- Challenging behaviour will be addressed in a calm, firm and positive manner.
- In the first instance, the child will be temporarily removed from the activity.
- Staff will discuss with the child why the behaviour displayed is deemed inappropriate.
- Staff will give the child an opportunity to explain their behaviour, to help prevent a recurrence.
- We give the child time to reflect on their behaviour, discussing with them what the appropriate behaviour would be.
- Staff will encourage and facilitate mediation between children to try to resolve conflicts through discussion and negotiation.
- If the inappropriate behaviour appears to be as a result of boredom, staff will consult with the child to find activities that more fully engage them.
- Staff will consult with parents to formulate clear strategies for dealing with persistent inappropriate behaviour.
- We will not threaten any punishment that could adversely affect a child's well-being (e.g. withdrawal of food or drink).

If after consultation with parents and the implementation of behaviour management strategies, a child continues to display inappropriate behaviour, the Club may decide to exclude the child in accordance with our **Suspensions and Exclusions** policy. The reasons and processes involved will be clearly explained to the child.

Outside Area Boundaries

At The Cabin Crew we strive to ensure the safety of the children at all times. We are fortunate to offer outside play areas which include the school field, adventure play area and patio area. The children are informed of the perimeter boundaries when using these.

We are aware that some children need to have a 'calm down' space when playing outside and therefore an area (e.g. football goal) will be agreed with the child and staff will respect the child's needs. Cabin Crew staff will supervise the child but only approach if or when necessary. However, if the child moves away from this agreed space, or attempts to leave the school grounds or premises and staff feel that intervention is necessary, the child will be followed at a safe distance. Staff will not 'chase' the child. The 'Walkie Talkie' will be used to inform the Playleader of the situation and to summon assistance. The Playleader will then immediately inform the child's parent/carer and the police will be contacted if the child leaves the school premises.

Physical intervention

Physical intervention will only be used as a last resort, when staff believe that action is necessary to prevent injury to the child, other children or adults, or to prevent significant damage to equipment or property. If a member of staff has to physically restrain a child, the Manager will be notified and an **Incident record** will be completed (what happened, what action was taken and by whom, and the names of witnesses) and given to the Manager. The incident will be discussed with the parent or carer as soon as possible. Ofsted are informed within 7 days.

If staff are not confident about their ability to contain a situation, they should call the Behaviour Management Co-ordinator or Manager or, in extreme cases, the police.

All serious incidents will be recorded on an **Incident record** and kept in the child's file or confidential behaviour management folder. This may be used to build a pattern of behaviour, which may indicate an underlying cause. If a pattern of incidents indicates possible abuse, we will implement child protection procedures in accordance with our **Safeguarding** policy.

Corporal punishment

Corporal punishment or the threat of corporal punishment will *never* be used at the Club. We will take all reasonable steps to ensure that no child who attends our Club receives corporal punishment from any person who cares for, or is in regular contact with the child, or from any other person on our premises.

This policy was adopted by The Cabin Crew Out of School Club.	Date:
To be reviewed:	Signed: <i>Heather Osborn</i>
Name of signatory: Heather Osborn	Role of signatory: Manager

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2017): Safeguarding and Welfare Requirements: Managing behaviour [3.52-3.53]*.

The Cabin Crew Out of School Club

Behaviour Management

The Cabin Crew uses effective behaviour management strategies to promote the welfare and enjoyment of all children attending the club. Working in partnership with parents, we aim to manage behaviour using clear, consistent and positive strategies.

Whilst at The Cabin Crew we expect children to :

- Use socially acceptable behaviour
- Comply with the club rules
- Respect one another, staff and equipment.

Whilst at The Cabin Crew we expect adults to :

- Be a positive role model
- Treat others with care and courtesy
- Be friendly and approachable

We use the 'Traffic Light' strategy as explained below, to encourage and support positive behaviour within the club.



Praising appropriate behaviour, name on 'Well Done' Board, informing parents about individual achievements

Amber Warning – staff will discuss with the child why the behaviour is inappropriate. The child will be given 2 Amber warnings before moving onto Red warning.

Red Warning –Staff will issue a Red warning if deemed necessary. If issued, child will receive a temporary suspension of the next scheduled session (or day, if child attends both breakfast and after school sessions.

In the event of an extremely serious or dangerous incident we will suspend a child with immediate effect. We will contact the parents and ask that the child be collected immediately. When all other attempts at behaviour management have failed, it may be necessary to permanently exclude a child from the setting.

Parents/carers will still be charged for the suspended session.